

DANBURY MISSION

A BIBLE-CENTRED CHURCH

www.danburymission.org.uk

Danbury Mission is an independent church in Mid-Essex. The church has grown steadily over the last decade with an emphasis on Bible teaching and strong youth work. We have 400 regularly attending our Sunday morning services.

At this exciting time of church growth, we are looking to appoint a new full-time Operations Director to help facilitate and develop the growing ministry in Danbury and support a new church plant in Chelmsford.

Operations Director

We are looking for a committed Christian with excellent operational leadership, people management and administrative skills who can work alongside the existing staff and elders.

The main areas of responsibility will include:

- Line management of operational staff, coffee shop manager and ministry heads
- Operational leadership and personnel management
- Premises management
- Administration and communication
- Supporting Treasurer with financial management
- Regulatory compliance and safeguarding
- Event management

For job description and application forms e-mail: nigel.richardson@danburymission.org.uk
Or for an informal discussion about the role please call the Church office on 01245 227428.

We would expect the appointed person to start by September 2019

Closing date for applications **28th February 2019**