



Associate Minister Job Description

1. Christ Church

Christ Church is an evangelical Anglican church committed to the development of a community of believers who are growing in their knowledge of Christ and making the gospel of Jesus Christ known. We believe the Word of the Bible must dwell among us richly as we teach and admonish one another with all wisdom, convinced that this is both the primary means by which God builds and matures his church and the primary means by which he makes himself known in the world.

Around 380 adults and 120 children attend regularly on a Sunday – the largest group being those in their 20s and 30s, many of whom have primary school aged children.

We seek to be a people 'speaking the truth in love' to one another as we grow into the 'whole measure of the fullness of Christ' (Ephesians 4). In a well-worn phrase we seek to be a 'hospital for sinners' not a 'museum for saints'. We also seek to be a church accessible to the 'unchurched' and work hard on Sundays to be aware of the visitor and not assume that all those present are believers.

2. The Role

We are looking for someone with experience in Christian ministry; a committed believer who seeks daily to grow personally in the knowledge and love of God, and desires to help others to do the same.

The post-holder will be a member of the church's senior staff team and will work alongside, but be accountable to, the Senior Minister (currently Steve Midgley) and the Senior Associate Minister (currently Jon Tuckwell). The principle responsibilities will be preaching, teaching, leading services, and other roles inherent in being a senior member of the staff team

Specifically, the post holder will take responsibility for the church's small group network. This will involve planning teaching programmes, organising training for leaders and prospective leaders and providing ongoing pastoral care and support both for group leaders and, through them, of group members.

As a church, we are exploring church planting opportunities within the diocese. There are many uncertainties around the timing, leadership and location of such a plant but we are looking for someone who may be open to leading a church plant should an appropriate opportunity arise.

This will be a full-time role. Hours will be flexible and will include evening and weekend work. Annual leave is six weeks per year, to be taken at times agreed with the Senior Associate Minister and in conjunction with other members of the staff team. Team members are encouraged to make full use of days off and annual leave.

The salary will be according to the Diocesan Vicar scale (£25,348 per annum in 2017/18). This would be supplemented by a housing allowance or the provision of appropriate accommodation. We offer a work place pension scheme with 20% employer contributions. Reasonable working expenses are paid by the PCC. An annual grant for study books is also offered.

Compliance with church child protection policy and health and safety procedures is required.

3. The Person

The person appointed should be committed to Bible study, prayer and the service of others, and have a heart for nurturing disciples of Jesus through Bible teaching and pastoral support. It is expected that

the person appointed would be committed to evangelism, initiating and supporting activities which seek to make Christ's love known and bring glory to God.

Ideally the post holder will be an ordained Anglican but we are open to exploring the role with someone not ordained but otherwise suitably qualified.

We are looking for:

- An evangelical who has a supreme regard for the authority of scripture and a strong desire to communicate the truths contained therein.
- A gifted preacher who faithfully handles God's word and effectively teaches its contemporary relevance in the life of church, individual and world.
- An experienced minister of the gospel who has a track record of combining sensitivity with biblical integrity such that both in their preaching and work with individuals they effectively apply the scriptures to a wide range of pastoral issues.
- A strong team player who works through and with others to make things happen, but is also capable of independent action
- A natural leader who will take initiative and assume responsibilities but who is also a strong team player and will support the Senior Minister and Senior Associate Minister and work in collaboration with others on the staff team.
- Is in agreement with the core doctrinal beliefs of Christ Church as set out here <https://www.christchurchcambridge.org.uk/what-we-believe>

4. General Responsibilities

- Be committed to praying regularly for the church family at Christ Church and for other members of the team.
- Preach and lead regularly at Sunday services. Preparation for preaching at Christ Church is given a high priority.
- Together with others in senior leadership to play a part in the ongoing pastoral support of the wider church including a share of pastoral visiting (e.g. sick, older members etc.) as well as support of individuals or couples requesting help (e.g. relationships, crises etc.)
- Collaborate with the Senior Minister and others on the staff team in strategic planning for the wider church programme to promote the growth and ministry of the church.
- As a senior member of the staff team, to support the Senior Minister and Senior Associate Minister in the management and care of the wider staff team including supervision of other staff members and also to take on any other responsibilities as may be directed by the Senior Minister or Senior Associate Minister.

5. Specific Responsibilities

Christ Church is just at the end of a vision setting process for the next 5 years which we hope, under God, will launch a series of new gospel initiatives in church life. With this in mind it is anticipated that the specific shape of this role will evolve in conjunction with the continuing development of the staff team and the church as a whole. The elements below indicate our current expectation for this role, but we want to be open to God's leading concerning the development of all the leadership roles in the life of the church.

- In collaboration with the Senior Minister and Senior Associate Minister, to set a vision and direction for the continuing development of the small group programme so that it functions as the backbone of pastoral care in the church. This will involve:
 - Resourcing the teaching programme (in conjunction with the planning of the church's preaching programme)

- Planning, and arranging for the delivery of, a training programme (in conjunction with the staff member responsible for leading the 20's and 30's programme)
- Planning, and implementing, pastoral support for group leaders through our mentor groups, providing both general ongoing support as well as targeted support when specific pastoral situations arise.
- To oversee our Theological College attachment students and to supervise them in partnership with other clergy on staff.

6. Safeguarding Statement

Christ Church Cambridge is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. The PCC expect all employees and volunteers to share this commitment and abide by the Safeguarding Children and Vulnerable Adults Policy.

7. Application process

Interested candidates should send the following:

- A CV including two referees (one of whom should be your current Church Minister),
- A link to a talk you have given recently (or a file of the recording)
- A statement (no more than 2-sdies of A4) explaining why the role is of interest to you and what you would hope to bring to the role.

An Occupational Requirement exists for the post-holder to be a practising Christian in accordance with the Equality Act 2010. An enhanced DBS Disclosure will be required for the successful applicant.

Application forms are available on request from the Church Office (office@cccarn.org.uk)

Informal enquiries welcomed by Steve Midgley, Senior Minister (steve@cccarn.org.uk) or Jon Tuckwell, Senior Associate Minister (jon@cccarn.org.uk).

8. Closing date and Interviews

- Closing date for applications: 6th October 2017
- Anticipated interview date: 19th October 2017

9. Start date

Anticipated start date: 1st January 2018

10. Travel expenses

Christ Church normally reimburses reasonable travel costs to and from interview within the UK.